

# Privacy Policy

**Effective Date:** 05/29/25

MBHRC Referral App (“we”, “us”, or “our”) respects your privacy and is committed to protecting it through this Privacy Policy. This document describes how we collect, use, store, and protect your information when you use our mobile application.

## 1. Information We Collect

We collect the following information when you use our application:

- **Personal Information:** Your name, email address, and phone number.
- **Work Images:** Photos you submit as part of your work-related activity (e.g., patient injury photos for physician review).
- **Device & Network Info:** Your IP address for logging activity.
- **Authentication Data:** Token-based authentication credentials.
- **Usage Logs:** Basic logs of actions performed within the app.

We do **not** collect third-party analytics or tracking data.

## 2. How We Use Your Information

Your information is used for the following purposes:

- To provide and improve our App.
- To provide our services.
- To create and manage your user account.
- To process referrals and share necessary data with internal medical staff.
- To review images and assess patient conditions.
- To send **critical notifications** (e.g., updates, referral responses) via email and push notifications using Expo Notifications.

- To maintain secure activity logs for operational and security purposes.

### 3. How We Share Your Information

We **do not** share your personal data outside of our organization, except as set forth below:

**Within our organization**, referral data (including photos and submitted details) may be shared across internal teams and physicians to assist in **referral coordination and patient triage**;

To the extent permitted by law, we may also disclose your personal information or other information provided in the app: (1) when required by law, court order, or other government or law enforcement authority or regulatory agency; or (2) Whenever we believe that disclosing such information is necessary or advisable, for example, to protect the rights, property, or safety of us or others, including you.

### 4. Data Security

We take the protection of your data seriously. As such, we take commercially reasonable steps to protect your information from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. Please understand, however, that no security system is impenetrable. Our current security plan includes:

- All stored data is encrypted using **symmetric encryption**.
- Passwords are encrypted using **asymmetric encryption**.
- All communication between your device and our servers is secured using **SSL encryption (HTTPS)**.
- Token-based authentication is used to protect access to your account and submitted data.

### 5. Your Rights

You have the right to:

- **Access, update, or delete** your personal information.
- **Delete your account** at any time by contacting our support team.

Please note: **Referral data** that you have submitted **prior to account deletion will be retained** for medical and operational continuity.

## **6. Children's Privacy**

Our application is not intended for use by individuals under the age of 13. We adhere to the Children's Online Privacy Protection Act (COPPA) and will not knowingly collect Personal Information from any child under the age of 13. We ask that minors (under the age of 13) not use the App. If a child under the age of 13 has provided us with Personal Information, a parent or guardian of that child may contact us and request that such information be deleted from our records.

## **7. Changes to This Policy**

We may update this Privacy Policy from time to time. We will notify you of any material changes via push notification or email.

## **8. Contact Us**

If you have any questions or requests regarding your personal data or this privacy policy, please contact us at:

support@gamuttech.io